## Office of the Principal, University College of Engineering, JNTUK Vizianagaram

Date 19-11-2020

## **CIRCULAR**

As per the Government of AP and JNTUK guidelines offline class work has to be conducted for all UG&PG students by following COVID-19 safety & precautionary measures. In this connection, all B. Tech final year students (2017 admitted batch), M. Tech III semester (2019 admitted batch) and MCA V semester (2018 admitted batch) are hear by informed to attend the offline class work scheduled from 07/12/2020 to 19/12/2020.

It is further informed to report the respective HOD's one day in advance and collect time tables of theory and laboratory classes.

The students are strictly instructed to follow COVID-19 safety and precautionary measures while attending the class work.

PRINCIPAL
Principal
INTUK University College of Engineering
Vizianagaram

To

Copy to Heads of Departments with a request to plan the class work and issue copy of concern timetable to students.

Copy to Vice-Principal with a request to coordinate with HOD's for effective conduct of class works.

Copy to Officers In charge of Examinations,

Copy to Officers In charge of Hostels,

Copy to PA to Principal,

Copy to DR

Copy to File

Copy to Webmaster with a request to display on college website All Notice Boards.