## Office of the Principal, University College of Engineering, JNTUK Vizianagaram

Date 20-11-2020

## **CIRCULAR**

As per the Government of AP and JNTUK guidelines offline class work has to be conducted for all UG&PG students by following COVID-19 safety & precautionary measures. In this connection, Offline class work will be conducted for all UG&PG students in phased manner as per the below mentioned schedule.

Phase	Physical Class work	Schedule
Ι	For IV B. Tech I Semester (2017 admitted batch) M. Tech III Semester (2019 admitted batch) MCA V Semester (2018 admitted batch)	From 07/12/2020 to 19/12/2020
II	For III B. Tech I Semester (2018 admitted batch) MCA III Semester (2019 admitted batch)	From 21/12/2020 to 02/01/2021
III	For II B. Tech I Semester (2019 admitted batch)	From 04/01/2021 to 13/01/2021

They are further informed to report the respective HODs one day in advance and collect time tables of theory and laboratory classes.

The students are strictly instructed to follow COVID-19 safety and precautionary y measures while attending the class work.

All the students are further informed to note that the online classes will continue for the period for which offline classes are not scheduled.

PRINCIPAL

INTUK University College of Engine

To

Copy to Heads of Departments with a request to plan the class work and issue copy of timetable to students.

Copy to Vice-Principal with a request to coordinate with HOD's for effective conduct of class work.

Copy to Webmaster with a request to display on college website

Copy to Officers In charge of Examinations,

Copy to Officers In charge of Hostels,

Copy to PA to Principal,

Copy to DR

Copy to File

All Notice Boards.